

# **Texas Southern University**

Associate/Assistant Deans' Council

Monday, January 28, 2013

3:00 p.m.

*Hannah Hall Conference Room 111*

## **AGENDA**

**Welcome** ..... Dr. Elizabeth Brown-Guillory  
*Associate Provost and Associate Vice President for Academic and Faculty Affairs*

➤ **Report from the Faculty Senate**

- Dr. Rasoul Saneifard, Vice Chair

**Associate Provost Updates** ..... Dr. Elizabeth Brown-Guillory

- Report on Deans' Retreat
- Low-producing programs
- Advising/ Access to Registration Override
- Faculty Excellence Awards

# ASSOCIATE/ASSISTANT DEANS' COUNCIL MEETING MINUTES

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Monday, January 28, 2013

4:00 p.m.

Hannah Hall 111

## *Council Chair*

Dr. Elizabeth Brown-Guillory, Associate Provost and Associate Vice President for Academic and Faculty Affairs

## *Council Members Present*

Mr. Kevin Adams	Assistant Dean of Student Services, School of Communication
Dr. Gabriel Aitsebaomo	Associate Dean for Academic Affairs, Thurgood Marshall School of Law
Dr. Bruce Berger	Associate Dean of Student Affairs and Services, Jesse H. Jones School of Business
Dr. Oscar H. Criner	Interim Associate Dean for Administration and Development, College of Science & Technology
Dr. Flora Estes	Assistant Dean for Practice Programs, College of Pharmacy and Health Sciences
Dr. Dianne Jemison Pollard	Associate Dean for Academic Affairs, Thomas F. Freeman Honors College
Dr. Glenn Johnson	Associate Dean of Research and Graduate Studies, Barbara Jordan-Mickey Leland School of Public Affairs
Dr. Desirée Jackson	Assistant Dean for Student Services and Instructional Support, College of Science & Technology
Dr. Golda Anne Leonard	Associate Dean, College of Pharmacy and Health Sciences
Dr. Maurice Mangum	Interim Associate Dean, Barbara Jordan-Mickey Leland School of Public Affairs
Dr. Aisha Morris-Moultry	Interim Assistant Dean for Student Services, College of Pharmacy and Health Sciences
Dr. Shishir Shishodia	Associate Dean, College of Science and Technology
Dr. Michael Sollars	Interim Associate Dean for Research & Development, College of Liberal Arts and Behavioral Sciences
Dr. Asmara Tekle	Associate Dean for Research and Faculty Development, Thurgood Marshall School of Law
Dr. Fennoyee Thomas	Associate Dean, College of Liberal Arts & Behavioral Sciences
Ms. Erica Vallier-Jackson	Assistant Dean of Assessment and Accreditation, Jesse H. Jones School of Business

## *Council Members Absent*

Dr. Jessica Davis	Interim Associate Dean of Student Affairs, College of Education
Dr. Claudette Ligons	Interim Associate Dean for Academic Affairs, College of Education

## *Council Members Absent with Representation*

Ms. Clara Wiley	Assistant Dean of Business Student Services, Jesse H. Jones School of Business, represented by Ms. Erica Vallier-Jackson, Assistant Dean of Assessment and Accreditation, Jesse H. Jones School of Business
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## *Others Present*

Dr. Rasoul Saneifard	Vice Chair, Faculty Senate
Ms. Tiffany Vaughner	Office Administrator to Associate Provost Brown-Guillory

## *Opening*

The meeting of the Associate/Assistant Deans' Council was called to order at 3:00 p.m. by Associate Provost Brown-Guillory. She moved that the minutes from the previous meeting be approved. Dr. Maurice Mangum moved to approve the minutes; it was seconded by Dr. Oscar Criner.

## A. Report from the Faculty Senate

- Dr. Rasoul Saneifard, Vice Chair of the Faculty Senate, reminded faculty that nonworking technology in the classroom, such as broken SMART Boards, projector screens, etc., can negatively affect student learning and faculty evaluations. He asked council members to work with faculty in their departments to identify and report broken equipment so that it may be repaired in a timely manner.

## B. Report on Deans' Retreat

- Dr. Brown-Guillory updated the council on the Deans' Retreat held January 24<sup>th</sup> and 25<sup>th</sup>. She said that the meeting was very productive and many issues were covered. Dr. Brown-Guillory

added that the most important topic was that the Texas Higher Education Coordinating Board would soon be voting on new academic thresholds that would go into effect in Fall 2018. The new thresholds being considered by the THECB are 40 undergrad, 25 masters and 15 Ph.D.'s every five years.

C. Low-producing Programs

- Dr. Brown-Guillory spoke to the council about low-producing programs and advising. She noted that recent research suggests a mixed model, staff to advise full time and faculty for career counseling. She said that better student advising would help more students to graduate which would, in turn, help lower the amount of LLP's.

D. Advising/Access to Registration Override

- Dr. Jeff Brice, Jr., Chair of Business Administration, requested a discussion on advising and access to registration override. Dr. Brown-Guillory brought this item to the Associate/Assistant Deans' Council for discussion. The item mentioned that many department chairs had experienced instances of employees from colleges/schools being allowed to add students to classes, overriding the prerequisites for other colleges/schools on campus. Council members said they had also experienced this issue and that while it was troublesome to them it was very unfair to students who are sometimes begin classes 2-3 weeks into the semester or, upon time for graduation, suddenly realize that they haven't taken the correct classes in sequences and will not be able to graduate on time. An ad hoc committee to investigate overrides was formed. The volunteers are Dr. Oscar Criner - COST, Dr. Maurice Mangum – BL-MLSPA, Dr. Michael Sollars - COLABS, and Ms. Erica Vallier-Jackson – JHJSB.

E. Faculty Excellence Awards

- Dr. Brown-Guillory reminded the council of the upcoming Faculty Excellence Awards submission deadline dates, March 1<sup>st</sup> and March 18<sup>th</sup>. She asked the council to remind their faculty of the submission dates.

Adjournment:

Dr. Gabriel Aitsebaomo moved to adjourn the meeting, and it was seconded by Dr. Shishir Shishodia. The meeting was adjourned at 4:00 pm. The next meeting of the Associate/Assistant Deans' Council is scheduled for Monday, March 18, 2013 at 3:00pm in the Hannah Hall Human Resources Conference Room 129.

*Minutes Submitted by:*

Ms. Tiffany Vaughner

*Approved by:*

Associate Provost Elizabeth Brown-Guillory