



TEXAS SOUTHERN UNIVERSITY

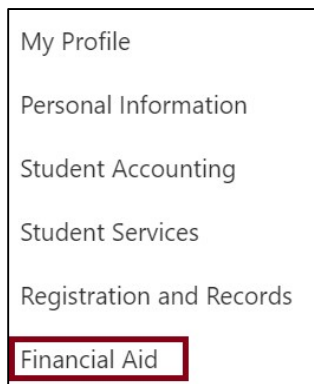
My Financial Aid *Student User Guide*

Award Offer

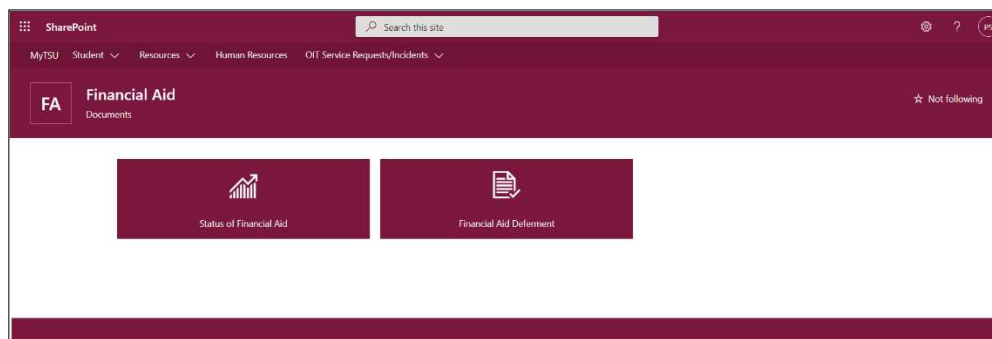
1. Navigate to MyTSU portal landing page click, 'Student'



2. Choose "Financial Aid"



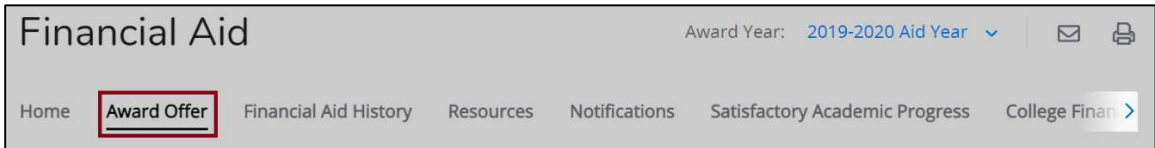
Two (2) intuitive and adaptive tiles (shortcuts) will display, but with sub-menus.



3. Choose **“Status of Financial Aid”** tile.



4. Click **“Award Offer”**

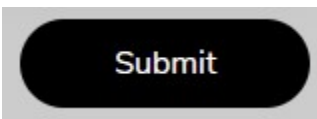


Navigate to **“Options to Pay Net Costs”**

5. Select **“Accept” “Decline” or “Modify”** in the ‘Take Action’ drop-down menu.



6. Click **“Submit”**



- A student can execute self-service functions:
 - Print award offer



- Send an email to the financial aid office financialaid@tsu.edu



7. Click “View your Award Payment Schedule”



- “Award Payment Schedule” will display.

Fund	Expected Date	Expected Amount	Paid To Date
Pell Grant	08/10/2020	2,898.00	0.00
ATH Women Bsktball Sch - Meals	08/10/2020		1,434.00
ATH Women Bsktball Sch-Housing	08/10/2020		3,598.00
ATH Women Bsktball Sch-Tuil/Fee	08/10/2020		3,782.92
ATH Women Bsktball Sch-Books	08/10/2020		284.55

Contact a representative in the Office of Student Financial Assistance for detail information.

Phone: (713) 313-7071
 Fax: (713) 313-1859
 Email: financialaid@tsu.edu

Technical support is available 24/7 by emailing IT Service Center: itservicecenter@tsu.edu or submitting a case: <http://itservicecenter.tsu.edu>

As always, we appreciate your support as we continue to improve the tools that ensure “Excellence in Achievement.”

