

GRADUATE STUDENT MATRICULATION PROCESS

DOCTORAL STUDENTS – DISSERTATION

- STEP 1** Degree Plan
- STEP 2** Residency – Doctoral Students
- STEP 3** Comprehensive Examination – Doctoral Students (If required by Program)
- STEP 4** Admission to Candidacy Approval – Doctoral Students
- STEP 5** Dissertation Title Approval
- STEP 6** Dissertation Committee Approval
- STEP 7** Dissertation Abstract Approval
- October 30th (Fall) – next year
 - March 15th (Spring) – next year
 - April 30th (Summer) – next year
- a. Must be approved by Graduate Dean
 - b. Must be assigned outside Committee Member
- STEP 8** Schedule Dissertation Defense
- a. Must be scheduled two (2) weeks prior to defense
 - b. Must be approved by all Committee Members
 - c. Submit to Graduate School
- STEP 9** Oral Defense and Draft Copy of Dissertation
- a. October 30th (Fall) – Must submit results and draft to Graduate School
 - b. March 30th (Spring) – Must submit results and draft to Graduate School
 - c. June 30th (Summer) – Must submit results and draft to Graduate School
- STEP 10** Final Manuscript (3 copies) Submitted for Binding
- a. November 30th (Fall)– Must submit to Graduate School
 - b. April 30th (Spring) – Must submit to Graduate School
 - c. June 30th (Summer) – Must submit to Graduate School

NOTES: *Application for Graduation must be submitted before the deadline of the semester of expected completion of requirements. Student must be enrolled when working on and/or defending dissertation. Student must be enrolled during semester of expected graduation.*

All examinations and course requirements must be completed before starting dissertation.