

Office of Information Technology

How to Login to Microsoft Office 365 / Email

Office 365 combines Microsoft Office applications and the cloud to create a more convenient, collaborative, and consistent work and file managing platform.

STEP 1: Launch your web browser and go to the following address http://Office365.tsu.edu

New Tab	× +						
$\leftarrow \ \rightarrow \ G$	→ C F office365.tsu.edu						

STEP 2: Enter your TSU credentials

- Type in your TSU.edu domain username and password
- Your domain username is the same as the one used when logging on to your network computer
- Select Sign In
- If you also have a personal Microsoft Live or Office 365 account that uses your email.tsu.edu address, you will be asked which you want to log in to **Choose the Work or School Account option.**
- You will be redirected to a Texas Southern University login screen.

Microsoft	TSU Tenes Scormano Unremany
Sign in t.knowledge1927@tsu.edu No account? Create one! Can't access your account? Sign-in options	← t.knowledge1927@tsu.edu Enter password Password Forgot my password Sign in
Next	Please visit https://mypassword.tsu.edu to reset your password.



STEP3: Once confirmed, you will be taken to the Texas Southern University Office 365 landing page.

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Good morning										Install Office	~	
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	Start new	Outlook	OneDrive	Word	Excel	PowerPoint	OneNote	SharePoint	Teams	Sway		
	Forms	All apps										