



TSU

TEXAS SOUTHERN UNIVERSITY
Division of Student Services
& Enrollment Management



**STUDENT ACCESSIBILITY
SERVICES OFFICE**

SASO mission is to ensure that qualified individuals with diagnosed disabilities are afforded an equal opportunity to access and participate in University programs, services, and activities through the provision of accommodations and advocacy.

ABOUT SASO

Welcome Tigers! We offer individualized academic accommodation service plans that are structured to support students in pursuing their educational goals. SASO will protect the civil rights of students with disabilities. SASO will protect the confidentiality and privacy of students with disabilities. SASO's motto is to promote self-awareness, self-determination, and self-advocacy in a comprehensive accessible environment. We look forward to meeting you and providing you with valuable services.

ELIGIBILITY AND DOCUMENTATION

In order to determine eligibility for services, SASO requires complete and current documentation identifying a specific diagnosis.

SASO does not provide clinical assessments to determine a diagnosis.

HOW TO APPLY?

Be a Tiger!

Complete a Service Inquiry Packet.

Submit a complete packet with authentic documentation.

Complete an Intake Assessment.

Complete the Accommodation Plan Review Meeting.

ACCOMMODATION PROCESS

May take 2 weeks contingent on the completion of the How to Apply process. Once completed, accommodation letters are electronically sent to the Student and all Instructors. Applicants are processed on a case by case basis, in a first come, first serve manner.



OUR SERVICES

SASO collaborates with students that have documented disabilities and Instructors to provide reasonable accommodations, auxiliary aids, and academic support services.

SASO ASSISTIVE TECHNOLOGY LAB TECHNOLOGY

Kurzweil 3000

JAWS

Zoom Text

Dragon

Snap & Read

C-Pen Reader

Closed Circuit TV

Adjustable Work Stations

PC & Mac Computers

Contego FM System

AUXILIARY AIDS

American Sign Language

CART Captioning Services

ACADEMIC ENHANCEMENT TRAININGS

Time Management

Stress Management

Test Anxiety

Test Taking Tips

Learning Styles

Note Taking Tips

CAMPUS RESOURCES

Student Academic Support Services

Academic Skills Center

Tutorial Services

University Counseling Center

Student Health Center

Texas Workforce Solutions



LOCATION

The Student Health Center is located off of Tierwester between Blodgett and Rosewood.

Student Health Center, Room 140

3100 Cleburne Street

Houston, Texas 77004

Office: 713-313-4210

Fax: 713-313-7817

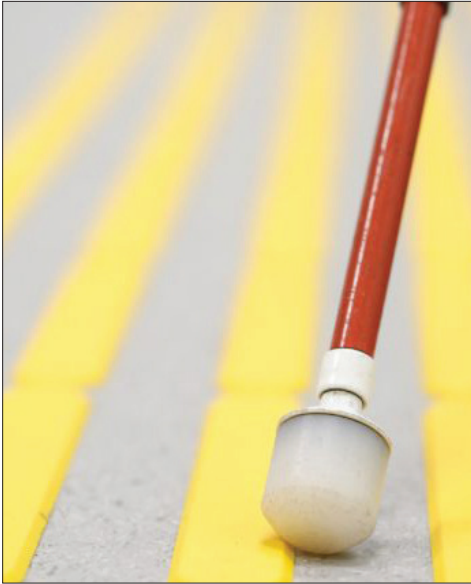
Disability.Services@tsu.edu

www.tsu.edu

HOURS OF OPERATION

8:00 AM – 5:00 PM

MONDAY-FRIDAY



CONFIDENTIALITY

Students confidentiality and privacy is always maintained by HIPAA and FERPA. Students must provide a written consent to release information with TSU community agents, health care providers, and/or others who have a legitimate need to know.

NON-DISCRIMINATORY LAWS

The **Americans with Disabilities Act (ADA)** of 1990 is a civil rights law that prohibits discrimination against individuals with disabilities.

The **ADA Amendment Act** of 2008 expanded the disability definition to include episodic impairments that limits major life activities when active.

The **Section 504 of the Rehabilitation Act** of 1973 prohibits discrimination against individuals with disabilities in programs that receive federal financial assistance.

The **Section 508 of the Rehabilitation Act** requires educational institutions that receive federal funding to ensure that electronic information is accessible to individuals with disabilities.

FREQUENTLY ASKED QUESTIONS

What documentation do I need to receive services?

Authentic documentation from a licensed or certified professional that identifies a diagnosis must be provided for review to evaluate eligibility for services and reasonable accommodations.

Where do I take proctored exams, if I am approved for testing accommodations?

Proctored exams are administered either by the Instructor or the University Testing Center. All exam proctoring request must include an Exam Proctoring Instruction Form to maintain a secure testing environment and practice.

Will my high school accommodations automatically transfer to a college or university?

No, high school accommodations are not automatically processed. In college, it is the student's responsibility to self-identify by applying for accommodation services.

Do I apply for accommodations every semester?

Yes, registered students must complete an Accommodation Request Form every semester for currently enrolled classes.