

DEPARTMENT CHAIRS' COUNCIL MEETING MINUTES

Monday, November 29, 2010
4:00 p.m.
Hannah Hall Room 111

Council Chair

Dr. Elizabeth Brown-Guillory, Associate Provost and Associate Vice President for Academic Affairs

Council Members Present

Dr. Della Bell	Interim Chair, Mathematics, College of Science and Technology
Dr. Michael Berryhill	Chair, Journalism, School of Communication
Dr. Needha Boutté-Queen	Chair, Social Work, College of Liberal Arts & Behavioral Sciences
Dr. Jeff Brice Jr.	Interim Chair, Business Administration, Jesse H. Jones School of Business
Dr. Louis Browne	Interim Chair, Radio, Television & Film, School of Communication
Dr. Shanna Broussard	Interim Chair, Counseling, College of Education
Dr. Kimberly Campbell	Interim Chair, Speech Communication, School of Communication
Dr. Cherry Gooden	Chair, Curriculum & Instruction, College of Education
Dr. Carlos Handy	Chair, Physics, College of Science and Technology
Dr. Jessie E. Horner	Interim Chair, Industrial Technologies, College of Science and Technology
Dr. Olufisayo Jejelowo	Chair, Biology, College of Science and Technology
Prof. Dianne Jemison-Pollard	Chair, Fine Arts, College of Liberal Arts & Behavioral Sciences
Dr. Franklin Jones	Chair, Political Science, Barbara Jordan-Mickey Leland School of Public Affairs
Dr. Khaled A. Kamel	Chair, Computer Science, College of Science and Technology
Dr. Dong Liang	Chair, Pharmaceutical Sciences, College of Pharmacy and Health Sciences
Dr. Dianne Mosley	Interim Chair, Sociology, College of Liberal Arts & Behavioral Sciences
Dr. Shirley Nealy	Chair, Human Services & Consumer Sciences, College of Liberal Arts & Behavioral Sciences
Dr. Emmanuel Nwagwu	Chair, Educational Administration and Foundations, College of Education
Dr. Ihekwoaba Onwudiwe	Interim Chair, Administration of Justice, Barbara Jordan-Mickey Leland School of Public Affairs
Dr. Inyang N. Osemene	Chair, Pharmacy Practice, College of Pharmacy and Health Sciences
Dr. Yi Qi	Interim Chair, Transportation Studies, College of Science and Technology
Dr. Rhonda Saldivar	Chair, English, College of Liberal Arts & Behavioral Sciences
Dr. Haiqing Sun	Interim Chair, Foreign Languages, College of Liberal Arts & Behavioral Sciences

Council Members Absent With Representation

Dr. Qisheng Pan	Chair, Urban Planning & Environmental Policy, represented by Ms. Sheila Taylor, Barbara Jordan-Mickey Leland School of Public Affairs
Dr. Fennoye Thomas	Associate Dean and Interim Chair, Psychology & Philosophy, represented by Dr. William Clay III, College of Liberal Arts & Behavioral Sciences

Council Members Absent

Dr. Charles Glass	Interim Chair, Aviation Science & Technology, College of Science and Technology
Dr. Jean Hampton	Chair, Health Sciences, College of Pharmacy & Health Sciences
Dr. Marie Horton	Interim Chair, Health & Kinesiology, College of Education
Dr. Zahid Iqbal	Chair, Accounting and Finance, Jesse H. Jones School of Business
Dr. Ethiopia Keleta	Chair, History, Geography, and Economics, College of Liberal Arts & Behavioral Sciences
Dr. David Olowokere	Chair, Engineering Technologies, College of Science and Technology
Dr. John B. Sapp	Chair, Chemistry, College of Science and Technology

Others Present

Dr. Vera Walker Hawkins	QEP Director
Dr. Najla Najieb	QEP Committee Member
Mr. Andre Wagner	QEP Committee Member

Opening

The meeting of the Department Chairs' Council was called to order at 4:00 p.m. by Dr. Brown-Guillory.

A. Opening

- Dr. Brown-Guillory asked for the approval of the minutes from the previous meeting as presented. Dr. Cherry Gooden motioned to accept the minutes as amended, and it was seconded by Dr. Needha Boutté-Queen.

B. Announcements from Council Members

- Prof. Jemison-Pollard announced that the annual jazz festival would be held Thursday December 2, 2010 at 3 pm outside the Granville Sawyer auditorium.
- Dr. Brown-Guillory announced that Prof. Jemison-Pollard would be receiving her doctorate degree on December 11, 2010 from the College of Education. Her dissertation title is *“The use of music to improve social skills development in children diagnosed with autism”*. Prof. Jemison-Pollard also announced that a new education course may be introduced entitled “Arts for the Special Needs Child”.

C. Quality Enhancement Plan (QEP) Presentation

- Dr. Walker Hawkins introduced her team (Dr. Najla Najieb and Mr. Andre Wagner) and spoke about the new QEP brochure, which is pending approval by the Deans’ Council.
- Dr. Walker Hawkins explained that QEP is a part of attaining accreditation from the Southern Association of Colleges and Schools (SACS), and that they are expecting a site team visit from Feb 8-10, 2011. She briefly explained that after conducting a survey with 1300-1400 respondents (including students and faculty) it was decided that the QEP focus would be on literacy and mentoring.
- Dr. Walker Hawkins discussed the QEP’s plans for the creation of a Center for Excellence and Learning. She stated that four programs would stem from this center: the freshman experience, transforming the learning experience, learning through mastery, and looking beyond the classroom.
- Mr. Wagner shared his personal experience with the TSU orientation process and expressed a need for change. His hope for TSU students is that they will attend classes with their education as the top priority.
- Dr. Walker Hawkins spoke about a program called “Releasing the Cubs to the Tigers” as a ritual wherein students go through a pinning/capping ceremony so that towards the end of the first week they are given something to aspire towards graduation. She also advised that Freshman Seminar 102 is part of the freshman experience and will be taking the place of Sociology 211.
- Dr. Najieb said that students should be fully aware of all the services TSU provides, and spoke about the “living learning community” that is being implemented. Students who are housed on the same floor will also have some of the same classes and will be able to collaborate with each other over their common course work and socialize with fellow students. Dr. Walker Hawkins stated that this program is already in place for the Honors students and will be enhanced to include all freshman students. Mr. Wagner said that this program will allow each academic unit to be involved, and that QEP aims to promote a culture of excellence.
- Dr. Gooden asked if residential living is required and if commuter students will have this same type of support system. Dr. Najieb answered that the freshmen are going to be placed first and that it would also depend on the student’s financial aid package. She advised that commuter students would have a place where they can socialize.
- Dr. Walker Hawkins spoke about the creation of a writing and communication skills center as an interdisciplinary center with paid professionals to come in and work with students.
- Dr. Walker Hawkins said that information literacy is a major focus for the QEP. The proposed title of QEP is “Literacy Now” but council members suggested additional QEP

titles. It was voted that the “Now” portion of the title be excluded to avoid any negative assumptions about TSU.

- Dr. Walker Hawkins explained that when SACS comes in February they will informally walk around campus and may ask faculty, staff, and students if they have ever heard of QEP. She urged that everyone on campus should know what QEP stands for, what is its purpose, and what are the different programs about. She asked that the department chairs disseminate the information to their students when the QEP flyer is given to them.

Associate Provost Updates

D. Honorary Doctorate Award

- Dr. Brown-Guillory announced that President Jacob Zuma of South Africa will be awarded an honorary doctorate sometime in the spring, and that the celebration will possibly be linked to the Honors Day program or to Commencement.

E. Dean Search Updates

- Dr. Brown-Guillory stated that the final round of campus visits for the Honors College dean candidates would be this week and announced that the JHJ School of Business dean search is already well underway with twenty-five applications having been reviewed.

F. Retention Efforts

- Dr. Brown-Guillory announced that TSU is being awarded \$2.7 million from the Houston Endowment to create the Urban Academic Village, a major retention effort. The grant will fund a pilot program to improve student engagement, retention and success.

G. Northwest Campus

- Dr. Brown-Guillory announced the ribbon cutting ceremony for the northwest campus and that invitations would be sent soon. The first classes will be offered at Northwest Campus.

H. Texas Southern University – Houston Community College Collaboration

- Dr. Brown-Guillory announced that TSU is working with HCC Northeast Campus to recruit transfer students.

Adjournment:

Dr. Brown-Guillory called for a motion to adjourn the meeting. Dr. Needha Boutté-Queen moved and it was seconded by Dr. Cherry Gooden. The meeting was adjourned at 5 pm. The next meeting of the Department Chairs’ Council is scheduled for Monday, January 24, 2011 at 4:00 pm in Hannah Hall Conference Room 111.

Minutes Submitted by:

Ms. Tiffany Vaughner, Senior Administrative Assistant

Approved by:

Dr. Elizabeth Brown-Guillory