

Texas Southern University

Associate/Assistant Deans' Council

Monday, October 22, 2012

3:00 p.m.

Hannah Hall Conference Room 111

AGENDA

Welcome Dr. Elizabeth Brown-Guillory
Associate Provost and Associate Vice President for Academic and Faculty Affairs

➤ **Report from the Faculty Senate**

- TBD

➤ **Report on the New Core Curriculum and the work of the General Education Subcommittee**

- Prof. Arbolina Jennings, Associate Director, Quality Enhancement Plan and Co-Chair, General Education Subcommittee

➤ **Report on Undergraduate Program Review**

- Dr. Raijanel Crockem, Interim Executive Director, Institutional Assessment, Planning & Effectiveness

➤ **Report on the Lumina Foundation Project**

- Prof. Arbolina Jennings

Associate Provost Updates Dr. Elizabeth Brown-Guillory

- Commencement Best Practices Research
- UCC Proposals and Processes

ASSOCIATE/ASSISTANT DEANS' COUNCIL MEETING MINUTES

Monday, October 22, 2012

4:00 p.m.

Hannah Hall 111

Council Chair

Dr. Elizabeth Brown-Guillory, Associate Provost and Associate Vice President for Academic and Faculty Affairs

Council Members Present

Mr. Kevin Adams	Assistant Dean of Student Services, School of Communication
Dr. Gabriel Aitsebaomo	Associate Dean for Academic Affairs, Thurgood Marshall School of Law
Dr. Bruce Berger	Associate Dean of Student Affairs and Services, Jesse H. Jones School of Business
Dr. Oscar H. Criner	Interim Associate Dean for Administration and Development, College of Science & Technology
Dr. Jessica Davis	Interim Associate Dean of Student Affairs, College of Education
Dr. Flora Estes	Assistant Dean for Practice Programs, College of Pharmacy and Health Sciences
Dr. Dianne Jemison Pollard	Associate Dean for Academic Affairs, Thomas F. Freeman Honors College
Dr. Glenn Johnson	Associate Dean of Research and Graduate Studies, Barbara Jordan-Mickey Leland School of Public Affairs
Dr. Desirée Jackson	Assistant Dean for Student Services and Instructional Support, College of Science & Technology
Dr. Golda Anne Leonard	Associate Dean, College of Pharmacy and Health Sciences
Dr. Claudette Ligons	Interim Associate Dean for Academic Affairs, College of Education
Dr. Aisha Morris-Moultry	Interim Assistant Dean for Student Services, College of Pharmacy and Health Sciences
Dr. Dianne Mosley	Interim Assistant Dean for Student Enhancement & Learning, College of Liberal Arts & Behavioral Sciences
Dr. Shishir Shishodia	Associate Dean, College of Science and Technology
Dr. Michael Sollars	Interim Associate Dean for Research & Development, College of Liberal Arts and Behavioral Sciences
Dr. Asmara Tekle	Associate Dean for Research and Faculty Development, Thurgood Marshall School of Law
Dr. Fennoyee Thomas	Associate Dean, College of Liberal Arts & Behavioral Sciences
Ms. Erica Vallier-Jackson	Assistant Dean of Assessment and Accreditation, Jesse H. Jones School of Business
Ms. Clara Wiley	Assistant Dean of Business Student Services, Jesse H. Jones School of Business

Council Members Absent with Representation

Dr. Dianne Jemison Pollard Associate Dean for Academic Affairs, Thomas F. Freeman Honors College, represented by Dr. Candy Ratliff, Assistant Dean for Student Services, Thomas F. Freeman Honors College

Council Members Absent

Dr. Maurice Mangum Interim Associate Dean, Barbara Jordan-Mickey Leland School of Public Affairs

Others Present

Dr. Rajjanel Crockem	Interim Executive Director, Institutional Assessment, Planning & Effectiveness
Dr. Robert Ford	Secretary, Faculty Senate
Prof. Arbolina Jennings	Associate Director, Quality Enhancement Plan and Co-Chair, General Education Subcommittee
Ms. Tiffany Vaughner	Office Administrator to Associate Provost Brown-Guillory

Opening

The meeting of the Associate/Assistant Deans' Council was called to order at 3:00 p.m. by Associate Provost Brown-Guillory. She moved that the minutes from the previous meeting be approved. Dr. Asmara Tekle moved to approve the minutes; it was seconded by Dr. Shishir Shishodia.

A. Report from the Faculty Senate

- Dr. Robert Ford, Faculty Senate Secretary, updated the council on various issues facing the senate, namely the assessment of academic units and how other units, for example, university staff assessment, are incorporated into the final report. Dr. Rajjanel Crockem, Interim Executive Director of Institutional Assessment, Planning & Effectiveness, informed the council that this sort of assessment had been done and was available online.

B. Report on the New Core Curriculum and the work of the General Education Subcommittee

- Prof. Arbolina Jennings, Associate Director of the Quality Enhancement Plan (QEP) and Co-Chair of the General Education Subcommittee, spoke to the council about changes to the core curriculum. She informed the council that she and Dr. Aladdin Sleem are co-chairs of the subcommittee and that it is currently being reconstituted.

C. Undergraduate Program Review

- Dr. Crockem informed the council that the Office of Institutional Assessment, Planning & Effectiveness would be holding orientations for each department coming up for review. She said she'd received feedback from all departments under review and that she would also try to make the review schedule more comprehensive and available on both the Division of Academic Affairs and Research and the Office of Institutional Effectiveness websites. Dr. Crockem added that her team would be holding orientation for all departs coming up for review.

D. Report on the Lumina Foundation Project

- Professor Jennings informed the council of TSU's participation in the Lumina Foundation's international study of how American university degrees, and level of competency, compare with other universities world-wide.

E. Commencement Best Practices Research

- Dr. Brown-Guillory updated the council of the findings collected by her office's research. She said the information had been delivered to the provost and president for their review.

F. UCC Proposals and Processes

- Dr. Brown-Guillory reviewed the current proposals being brought before the council reiterated the steps with which new proposals should be submitted for review before they are finalized and sent to the Texas Higher Education Coordinating Board (THECB)

Adjournment:

Dr. Golda Anne Leonard moved to adjourn the meeting, and it was seconded by Dr. Aisha Morris-Moultry. The meeting was adjourned at 4:00 pm. The next meeting of the Associate/Assistant Deans' Council is scheduled for Monday, December 3, 2012 at 3:00pm in the Hannah Hall Conference Room 111.

Minutes Submitted by:

Ms. Tiffany Vaughner

Approved by:

Associate Provost Elizabeth Brown-Guillory