

GRADUATE FACULTY POLICIES

Texas Southern University is proud of its commitment to faculty excellence. The creation of knowledge through research and performance is a fundamental goal of the university. *Graduate faculty status* exists to ensure that professionals teaching in graduate programs possess the training necessary for effective post-graduate instruction and the resolve to remain active in their field and current with emerging scholarship.

Graduate faculty status is open to all tenure-track and tenured members of the faculty at Texas Southern University. Graduate faculty status is evaluated upon request. It focuses on scholarly achievement as measured by the appropriate peer-reviewed accomplishments of the faculty; the evaluation is flexible and considers various types of scholarly, creative, and artistic achievements expected in diverse disciplines.

The University has two ranks of graduate faculty status: Associate and Graduate. Graduate faculty status is held for a term of five (5) years; Associate Graduate faculty status is held for a term of three (3) years. A faculty member may apply for status change at any time. Status is determined by a 100-point scale with a minimum of 25 points earned in the previous five years to hold Associate Graduate faculty status and 45 points earned in the previous five years to hold Graduate faculty status.

Faculty Accomplishments: Maximum 40 points

This category includes the basic building blocks of scholarly productivity. The items in this category must be peer-reviewed and publicly available. The items in this category will include those relevant for each discipline. Departments will apply the same criteria for determining those elements as used for tenure and promotion consideration and faculty evaluation.

| | |
|---------------------------------------|-----------|
| Book published by a scholarly press | 15 points |
| Refereed article | 12 points |
| Public creative performance | 12 points |
| Public artistic performance | 12 points |
| Editor of an edited volume | 10 points |
| Regular editor of a scholarly journal | 8 points |

Externally funded research proposals: Maximum 35 points

| | |
|--------------------------------|-----------|
| Grant of a minimum of \$10,000 | 12 points |
|--------------------------------|-----------|

Grants of lesser amounts may be combined to count as one grant.

Public Presentations – related to discipline: Maximum 20 points

| | |
|---|----------|
| Presentation at a regional or national meetings | 5 points |
|---|----------|

| | |
|--------------------------------------|-----------------|
| Professional Service: Maximum | 5 points |
|--------------------------------------|-----------------|

This category includes service on professional committees, editorial boards, peer reviewer for publications, grants or awards, book reviews, discussant on a panel at a conference, professional presentations for the public, and others consistent with the standards of the discipline.

Satisfactory Teaching

All members of the graduate faculty must maintain satisfactory teaching performance at all times. Satisfactory teaching performance is determined on the basis of annual faculty evaluation.

New Faculty

New members of the faculty holding the appropriate terminal degree are automatically eligible for Associate Graduate status and may apply for Graduate faculty status at any time. The time limit in this status is one year.

Senior Graduate Faculty Status

Once a faculty member has held research graduate faculty status for 20 consecutive years, the faculty member will hold the status of senior research graduate faculty with all the privileges of Graduate faculty as long as they earn 20 points on the above scale every five years.

Administrative Hiatus

Members of faculty appointed to administrative positions at the University retain the status they held at the beginning of their appointment for three (3) years after they return to traditional faculty assignments. For purposes of evaluation, such persons may include activities from three (3) years prior to their administrative appointment.

**TEXAS SOUTHERN UNIVERSITY
OFFICE OF THE GRADUATE SCHOOL
APPLICATION FOR GRADUATE FACULTY STATUS**

NAME _____ RANK _____
 SCHOOL _____ DEPARTMENT _____
 AREA OF SPECIALIZATION _____ TELEPHONE EXT. _____
 No. years at TSU _____

RECOMMENDED STATUS (check one)

Regular (45 points) _____ **Associate** (25 Points) _____ **New Faculty** _____

Senior (20 points and must provide proof of regular graduate faculty status for 15 consecutive years) _____

Indicate from the list below the scholarly achievements that you have accomplished during the past five (5) years. A vita and supporting documentation must accompany the application.

| Faculty Accomplishments: Maximum 40 points | Value | Number | Total |
|--|--------------|---------------|--------------|
| Book published by a scholarly press | 15 | | |
| Refereed article | 12 | | |
| Public creative performance | 12 | | |
| Public artistic performance | 12 | | |
| Editor of an edited volume | 10 | | |
| Regular editor of a scholarly journal | 8 | | |
| Total | | | |
| | | | |
| Grants: Maximum 35 points | | | |
| Grant of a minimum of \$10,000 | 12 | | |
| Grants of lesser amounts may be combined to count as one grant. | | | |
| | | | |
| Presentations: Maximum 20 points | | | |
| Presentation at a regional or national meetings | 5 | | |
| | | | |
| Professional Service: Maximum 5 points | | | |
| Service on professional committees, editorial boards, and peer reviewer for publications, grants or awards, book reviews, discussant on a panel at a conference, professional presentations for the public, and others consistent with the standards of the discipline | 1 | | |
| Grand Total | | | |

Recommendation by the Department Head and Dean of school shall constitute proof of satisfactory teaching performance.

RECOMMENDED BY DEPARTMENT HEAD (Signature)

RECOMMENDED BY DEAN OF SCHOOL (Signature)

RECOMMENDED BY Graduate School office

| | Yes | No |
|--|------------|-----------|
| _____ | _____ | _____ |
| Name | _____ | _____ |
| RECOMMENDED BY Dean of the Graduate School | _____ | _____ |
| Faculty Member informed of decisions at all levels | _____ | _____ |
| Documents supporting application on file in the Graduate School Office | _____ | _____ |
| _____ Approved | | |
| _____ Not Approved | | |

Dean of the Graduate School
Submit completed application to:
The Graduate School
Room 201 – Hannah Hall
Texas Southern University
3100 Cleburne
Houston, TX 77004