

TEXAS SOUTHERN UNIVERSITY
The Graduate School
Application for Admission to the
Doctor of Philosophy Degree Program
Urban Planning & Environmental Policy



OFFICE OF
THE GRADUATE SCHOOL
TEXAS SOUTHERN UNIVERSITY
3100 Cleburne Street
Houston,, Texas 77004
E-mail:graduateadmissions@tsu.edu

TEXAS SOUTHERN UNIVERSITY

3100 Cleburne Street
Houston, Texas 77004
(713) 313-4410

**OFFICE OF THE DEAN
THE GRADUATE SCHOOL**

TO: Doctoral Program Applicants

FROM: Dean, The Graduate School

RE: Admission to the Doctor of Philosophy Program

This is to advise that the completed application for admission to the Doctor of Philosophy Degree Program must be received by the date indicated for the semester in which you plan to enroll.

For the application to be complete, it will be necessary for the completed application form, letters of reference, transcripts and the Graduate Record Examination score to be on file in the office of the Graduate School not later than the date indicated for a particular semester. If the complete application is not received in the Graduate School Office by the date indicated, it cannot be processed for admission for that semester.

Deadline dates for the submission of all completed doctoral applications are:

<u>Application for</u>	<u>Date</u>
Spring Semester	November 1st
Summer Session	March 1st
Fall Semester	July 1 st

Application for admission to the
DOCTOR OF PHILOSOPHY DEGREE PROGRAM

MINIMUM REQUIREMENTS FOR ADMISSION TO THE DOCTOR OF PHILOSOPHY DEGREE PROGRAM

1. Applicants for admission to the Ph.D. degree program in Urban Planning & Environmental Policy must meet the requirements for admission to the Graduate School. To be considered, the applicant must hold the Bachelor's degree in an appropriate field of the natural or social sciences or in an equivalent discipline acceptable to the admission committee.
2. Have an earned master's degree or its equivalent in a degree program with a grade point average of at least 3.33 (B+) from an accredited institution of higher education.
3. Applicants must present a Graduate Record Examination General Test score and have an undergraduate grade point average of at least 2.75 overall or 3.0 in the last sixty hours or equivalent quantitative and qualitative measures acceptable to the admissions committee. All applicants admitted to Ph.D. degree studies must present credits equivalent to those courses required in the Master's Program in Urban Planning. Otherwise they must satisfy these requirements before achieving candidacy status for the Ph.D. degree.
4. Demonstrate acceptable proficiency in the use of the English language based upon performance on a standardized English Proficiency Test. (Performance on the Verbal portion of the GRE may be considered as adequate by the Admissions Committee.)
5. International applicants, in addition to the above requirements, must present a TOEFL score of at least 213/550 or appropriate evidence of proficiency in the English language.
6. The formal application must include the following:
 - a) A complete application form and a non-refundable application fee of \$50.00
 - b) At least three letters of recommendations, from persons qualified to give an evaluation of the applicant's past scholastic performance, research and scientific abilities and personal motivation.
 - c) Two official transcripts of credits earned at all colleges and /or universities attended by the applicant.
 - d) Scores from the Graduate Record Examination.

TEXAS SOUTHERN UNIVERSITY
APPLICATION FOR ADMISSION TO THE GRADUATE SCHOOL

Persons seeking admission to the Doctor of Philosophy degree program must also make application for general admission to the Graduate School of Texas Southern University.

Social Security Number	Office Use Only	Check the term of Entry (one box only) Fall <input type="checkbox"/> Spr <input type="checkbox"/> Sum I <input type="checkbox"/> Sum II <input type="checkbox"/>			
	MO DAY	_____			
Legal Name (Last)	First	Middle	Former name	Sex (optional)	Date of Birth – Mo Day Year
Mailing address (Number and Street) (City) (State) (Zip)			Home Phone		
Permanent address (Number and Street) (City) (State) (Zip)			Business phone		
Place of birth (City) (State) (County)		Are you a veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No		E-mail Address:	
Are you a legal resident of Texas? <input type="checkbox"/> Yes <input type="checkbox"/> No		How long have you resided in Texas? From To		Country of citizenship	Type of visa if not US
Ethnicity (Optional) This information is used for statistical purposes.					
<input type="checkbox"/> White <input type="checkbox"/> Black/African American <input type="checkbox"/> Indian (American) <input type="checkbox"/> Japanese <input type="checkbox"/> Korea <input type="checkbox"/> Mexican American <input type="checkbox"/> Latino <input type="checkbox"/> Other Race (please print)		<input type="checkbox"/> Asian or Pacific Islander (AP) <input type="checkbox"/> Chinese <input type="checkbox"/> Filipino <input type="checkbox"/> Hawaiian <input type="checkbox"/> Guamanian <input type="checkbox"/> Vietnamese		<input type="checkbox"/> Samoan <input type="checkbox"/> Asian Indian <input type="checkbox"/> Other AP	
Name and address of parent or alternative contact					
Have you previously applied for Admission to graduate status at Texas Southern University? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, Year		Department	
Have you ever enrolled for credit courses at Texas Southern University? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, From: To:		<input type="checkbox"/> Undergraduate Student <input type="checkbox"/> Graduate Student	Student Number, if any
List names of all colleges schools attended including Texas Southern University					
College or school name	Location		Dates	Degree and data received or expected	
	City	State			
Check box if you have taken or plan to take the following tests. Date				Score: _____	
<input type="checkbox"/> Graduate Record Examination					
<input type="checkbox"/> Test of English as a Foreign Language					
<input type="checkbox"/> Graduate Management Admissions Tests					

State specified area in which you wish to study in your major department.
Failure to submit complete and accurate information may result in denial of this application or dismissal from the University
Date _____ Signature _____

Requirements

Please fill out the application form and submit it via e-mail or to:

Dean of the Graduate School
Hannah Hall – Room 201
Texas Southern University
3100 Cleburne Street
Houston, Texas 77004
E-mail: graduateadmissions@tsu.edu

Name: _____ **Date:** _____
Last First Middle

Current Mailing Address: _____
No. & Street City State Zip Code

Permanent Mailing Address: _____
No. & Street City State Zip Code

Telephone Number: _____
Date of Birth Place of Birth

. Please highlight box opposite the field you wish to emphasize in your graduate program.

Transportation and Land Use <input type="checkbox"/>	Planning for Developing Countries <input type="checkbox"/>
Environmental Policy <input type="checkbox"/>	Housing and Community Development <input type="checkbox"/>

What supporting field(s) {Minor emphasis} do you wish to emphasize in this degree program? Please list below.

Have you taken the Graduate Record Examination (GRE) Yes No
Have you taken the GRE Advanced Test in either Biology or Chemistry? Yes No

A satisfactory GRE score on the General and Advanced Tests is required. The tests may be taken at any authorized Testing Center.

The applicant should request that the score be mailed to the above mailing address.

Record of Education

College or University	Dates: From To	Degree, Certificate or Credits Received	Major Field

Approximate GPA: Bachelor's Degree _____ Approximate GPA: Master's Degree _____

Bachelor Degree Major(s) _____ Minor(s) _____

Master's Degree Major(s) _____ Minor(s) _____

Title of Master's Thesis (if any): _____

Undergraduate college courses that are related to your present professional objective (do not list all courses on your transcript, just those that you feel are related to your anticipated graduate program.)

Institution	Course Title	Semester Hours	Grade	Date

Academic Certificates Earned

Name of Certificate

Place and Date Granted

Work Experience

PROFESSIONAL EDUCATION (Start with most recent experience)

Name of Employer	Address	Position & Title	Dates

GOVERNMENT OR CORPORATE SECTOR EMPLOYMENT

Name of Employer	Address	Position & Title	Dates

Service in Armed Forces:

Branch	Dates	Rank Attained

List Membership in Organizations

- a. Professional _____
- b. Social _____
- c. Civic _____
- d. Other _____

Hobbies and Avocations: _____

Honors, Awards, Prizes, and Distinctions: _____

Travel: _____

List Professional Publications: _____



Philosophy of Education

In 300-600 words, please describe the basis on which your career objectives are predicated, your research interests and the relationship of the Urban Planning & Environmental Policy degree program to your professional goals.

Signature

Date



Philosophy of Education

Identify your specific vocational objectives (professional positions for which you wish to prepare). List in priority order of preference.

Identify and discuss the contributions that you anticipate making through doctoral degree study in Urban Planning & Environmental Policy.

OUTCOME OF APPLICATION REVIEW

DO NOT COMPLETE BELOW THIS LINE

DEPARTMENTAL RECOMMENDATION

Deficiencies that must be removed

We recommend admission with the following status:

Unconditional Conditional

1. _____
2. _____
3. _____
4. _____
5. _____

Degree Sought _____ Major Code _____

Major Field _____

Department _____

Denied

Date _____ Signature of Departmental Representative _____

Date _____ Signature of Dean of Education _____

GRADUATE SCHOOL ACTION

Admitted Yes No

Category of admission:

Unconditional Conditional

Non-Degree (Special)

Non-Degree (Certificate)

Transient

Denied

Degree seeking status

Yes

No

Remarks:

1. _____
2. _____

Student notified:

by e-mail

by letter

in person

Date _____

By _____

Date _____ Signature of School Dean _____

Notice of Nondiscriminatory Policy

Texas Southern University admits students without regard to their sex, disability, race, color, and creed, national or ethnic Origin and entitles them to all the rights, privileges, programs and activities generally accorded to its students. Texas Southern University does not discriminate on the basis of race, color, national or ethnic origin, sex or against otherwise qualified disabled students in its admission, academic and other standards, not in financial aid; nor in the planning and administration of any of its academic programs.

**REFERENCE FORM FOR DOCTOR OF PHILOSOPHY
DEGREE PROGRAM IN URBAN PLANNING &
ENVIRONMENTAL POLICY**

This form needs to be filled out by three separate references. (Please copy the form)

TO BE COMPLETED BY APPLICANT

Applicant's Name: _____
Last
First
Middle

Waiver Option

I hereby waive my right, granted under the Privacy Act of 1974, to examine this reference and understand that its contents will not be shared with me.

Applicant's Signature

Date

TO BE COMPLETED BY PERSON GIVING REFERENCE

Name of Reference: _____

Position or Title: _____

Reference Signature _____ Date: _____

How long have you know the applicant? _____ In what capacity? _____

Do you recommend the applicant for doctoral study in Urban Planning & Environmental Policy?

Recommend without reservation

Strongly recommend

Recommend with reservations

Do not recommend

**On the following scale of 1 to 5, please rank the applicant
1-Outstanding; 2-Above Average; 3-Average; 4-Below Average; 5-Unknown**

- Potential for significant development as an academic leader _____
- Integrity and Reliability _____
- Mastery of fundamental professional knowledge _____
- Ability to understand and apply new ideas _____
- Self-motivation and resourcefulness _____
- Perseverance _____
- Verbal communication skills _____
- Written communication skills _____
- Relationship with colleagues _____
- Relationship with superiors _____
- Personal appearance _____

Please provide statement about applicant's academic potential ability, strengths and limitations.

**Please send completed form to;
Dean of the Graduate School
TEXAS SOUTHERN UNIVERSITY
3100 Cleburne Street
Houston, Texas 77004
E-mail: graduate_admissions@tsu.edu**