Texas Southern University
CHARITABLE DONATION REQUEST FORM
Office of Athletic Compliance

Please provide the following information and return completed form to the Athletics Compliance Office by facsimile at (713) 313-1045.

Requesting Organization: ___________________________________________________________
Address (city, state, zip): _________________________________________________________
Contact Person: __________________________________________________________________
Contact’s Phone: __________________________ Contact’s email: _______________________

Requesting Organization is: □ A member institution or recognized entity (e.g., fraternity, SGA, etc.)
□ A non-institutional charitable, educational or nonprofit agency.
□ A member of the media (e.g., Radio or Television Station)
□ A member conference
□ Other: _________________________________________________

If a nonprofit organization, will the educational or charitable activities be promoted? □ Yes □ No
If nonprofit organization, will commercial ventures be promoted? □ Yes □ No

What type of promotional/fundraising activity will be conducted? _________________________________

What is TSU being asked to provide? ______________________________________________________

On what dates is this request needed? _____________________________________________________

Will money be raised? □ Yes □ No
If yes, where (or to whom) will the proceeds go? ___________________________________________
If yes, what will the proceeds be used for? _________________________________________________

Will there be any co-sponsorship of the activity? □ Yes □ No
If yes, by whom? ______________________________________________________________________

Will there be advertisement or promotion by a commercial agency? □ Yes □ No
If yes, by whom? ______________________________________________________________________
(Please attach a sample copy (or description) of the advertisement or promotion)

Where will the event take place? _________________________________________________________

Will the student-athlete’s appearance take place during the playing season? □ Yes □ No □ N/A
Will the student-athlete’s appearance (either before or after the event) be promoted or advertised in any way (name, pictures, etc.)? □ Yes □ No □ N/A

If yes, explain: ________________________________________________________________________

____________________________________________________________________________________
In case of an item being sold (auctioned or purchased) which bears the name or image of a student-athlete, the purchaser must agree that the item will not be associated with a commercial venture and will be used as a personal item only.

I understand that the completion of this form does not constitute approval of the request for charitable items. I understand that Texas Southern University is committed to compliance with all NCAA, applicable conference and institutional regulations concerning charitable donations; therefore, I ensure that the student-athlete’s appearance or donated item will be used in a manner consistent with NCAA regulations.

____________________________________  ______________________________________
Activity Representative’s Signature    Date

____________________________________  ______________________________________
Student-Athlete’s Signature (if applicable)  Date

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**For Compliance Use Only:**

Name(s) of Student-Athlete(s) involved: __________________________________________

____________________________________  ______________________________________

____________________________________  ______________________________________

Will any of the involved student-athlete(s) miss class time due to their participation?  

Yes  No

Will the student-athlete(s) receive any expenses?

Transportation:  

Yes  No

Meals:  

Yes  No

Other  

Yes  No

Comments:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Permission is granted for the student-athlete(s) to appear as outlined or for the specific item(s) to be donated to the named organization.

____________________________________  ______________________________________
Compliance Office Signature    Date