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| Academic Support/Administrative Unit Name | Click here to enter text. |

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| You may create additional Goals by clicking inside the table below, then clicking the blue “**+**” icon at the bottom of this table. |
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| **Goal** |
| **Click here to enter text.** |

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| **What overall improvements did you note from the 2013-2016 assessment cycle findings?**  |
| **Click here to enter text.** |

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| **How were the 2013-2016 Findings and Action Plans used and incorporated into 2016-2019 assessment planning process?** |
| **Click here to enter text.** |

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| **Provide a narrative of findings and action steps taken to-date during the 2016-2019 assessment cycle?** |
| **Year 1 (2016-2017)** |
| **Click here to enter text.** |
| **Year 2 (2017-2018)** |
| **Click here to enter text.** |
| **Year 3 (2018-2019)** |
| **Click here to enter text.** |

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| **What steps will your area take toward departmental improvements during the next cycle? This could include planned departmental enhancements to business processes, changes to current initiatives or additional initiatives. Any changes that will be used to promote continuous improvement.** |
| **Click here to enter text.** |

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| **Please include a brief description of your assessment team and your area’s assessment review process.** |
| **Click here to enter text.** |

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