What to Report

All Information Regarding:
- Sexual Assault
- Dating / Domestic Violence
- Stalking
- Sexual Harassment
- Gender Discrimination

Include at minimum:
- Name of Complainant
- All Details that were shared regarding the incident (this does not apply to confidential employees)
- Name of alleged person (if that was shared with you)

When to Report

Immediately.
At the very least, must be within 24 hours of receiving a report

How to Respond

Act
- Be patient
- Get the person to a safe location
- Get medical care if needed
- Preserve potential evidence
- Report the Incident
- Follow their lead
- Don’t feel that you must have all of the answers
- Put the power and control in their court

Communicate
- Ask how you can help them
- Listen to what they say
- Don’t counsel the person
- Don’t blame or judge the person
- Avoid "Why" Questions

Support
- Refer to available campus and community support resources
- Report the information to Title IX Coordinator
- Let them know there are people who can help

Ways you can submit a report

Email: titleix@tsu.edu
Phone: 713.313.1371
Online: www.tsu.edu/titleix --> Click on “Report Incident”
TSU PD: 713.313.7000

VISIT www.tsu.edu/titleix FOR MORE INFORMATION