Texas Southern University

Assessment Committee
November 14, 2012 3:30-4:30 pm
Rod E. Paige Education Building

Minutes

Members:
Ms. Amber Adams  Jones Mayes  Dr. Bailey
Dr. Crockem  Dr. Cavil  Dr. Fisher
Mrs. Bridges  Dr. Ratliff

Chair:  Dr. Haynes
Student  Christal Scarbrough
Rep:  

Data Entry Specialist (Graduate Student): Tanya Jones

Dates for year:
Propose every Wednesday at 2:00 or 3:30 will meet to discuss data.

- Overview of Committee Goals
- Review the 2011-2012 Data Summary
- Revise the Advanced Stage Review
- Unit Meetings- faculty work in groups to work on one standard.
- Constituents, Alumni Surveys, Unit Survey, CREATE

Dissemination of Data Summary- how does it get out to the Unit?
1. NCATE Institutional Report
2. NCATE website- Summary Report
3. Suggestion- summarize the areas of concern and focus for the Unit on a simple chart with a column for the Unit members to respond with their specific programmatic actions. Determine if we are collecting the data we need understand student outcomes and are our assessment tools getting us that data? Dr. Haynes-Mays noted that after writing the data reports, it was found that too much emphasis is being placed on the practicum outcomes, final grades, comps data (i.e., end results), and we need to collect and review data over the course of the student's program.
Process for committee review of the data- two teams established, one for UG and one for GR. Dr. Haynes-Mays created a template that the teams will return to her. The teams were encouraged to identify and note trends over times that are consistent and/or problematic.

Data folder explained – Dr. Haynes-Mays explained the contents of the Assessment Committee Data Summary Binders in preparation for the review
Texas Southern University
Assessment Committee
February 11, 2012 3:30-4:30 pm
Rod E. Paige Education Building

Minutes

Members:
Ms. Amber Adams
Dr. Crockem
Mrs. Bridges

Jones Mayes
Dr. Cavil
Dr. Ratliff

Dr. Bailey
Dr. Fisher

Chair:
Student
Rep:

Dr. Haynes
Christel Scarbrough

Data Entry Specialist (Graduate Student): Tanya Jones

Revised Degree Audits were distributed and reviewed. There was discussion regarding inclusion of submission of SP as a part of the degree evaluation. It was agreed that including this in the Stage Reviews was a good reminder and prompt for advisors and candidates.

Review Disposition Proficiencies
Dr. Haynes provided committee with the NCATE Professional Standards to have team exam if the proficiencies were related to the NCATE standards.

Education Unit Assessment Matrices and transition charts

The UG and GR Assessment System matrices were reviewed and edited to reflect current practice.
ACTION ITEM-Dr Haynes-Mays will incorporate revisions/updates.

Meeting Schedule
May 7 3:30-4:30 C159
Texas Southern University

Assessment Committee
March 19, 2012 3:30-4:30 pm
Rod E. Paige Education Building
Minutes

Members:
Amber Adams, Jones Mays, Dr. Cavil, Dr. Owens, Dr. Superville, Dr. Crockem, Ms. Bridges
Ms. Tanya Jones, Dr. Bailey, Dr. Fisher, Dr. Ratliff, Dr. Mehta

Chair: Dr. Haynes- Mays
Student Rep: Christal Scarbrough

Data Entry Specialist (Graduate Student): Tanya Jones

EC-6 Review
Be sure to provide Dr. Gooden with Data to write report for EC-6 review. She will need
data on licensure exam, key assessments, disposition, student impact and engagement,
clinical practice and field based courses. We should create the tables.

ACTION: Dr. Haynes-Mays will send the changes to Print Services and bring a second
draft to the April meeting.

Standard 2 Narrative:

Dr. Haynes asked committee to review narrative.

Comments from the Committee:

The Assessment system is aligned to the unit’s conceptual framework (CF), to state and
professional standards (INTASC), and to defined candidate knowledge, skills, and
dispositions.

Q- What evidence are we going to present that our assessment is aligned to CF and INTASC?

A- Several key assessments have the INTASC Standards embedded and the forms. CF will be
included. Additional faculty will look at forms to ensure alignment for their specific programs.
Include that references are provided within the body of the key assessment rubrics. Also
develop matrices. Dr. Haynes suggested the alignment chart to the faculty to show the
alignment of assessments to the INTASC standards, TExES Standards, SLO’s and key
assessments.

Dr. Haynes-Mays- check for INTASC alignment in Drive.

*Education Unit Assessment Matrices* Transition Points

Meeting Schedule
April 2 3:30-4:30
May 7 3:30-4:30
Texas Southern University

Assessment Committee
February 12, 2014 3:30-4:30 pm
Rod E. Paige Education Building

Minutes

Members: Amber Adams
Dr. Crockem
Dr. Bailey

Jones Mays
Ms. Bridges
Dr. Fisher

Dr. Cavil
Ms. Tanya Jones
Dr. Ratliff

Members not present: Dr. Crockem, Dr. Fisher, and Ms. Bridges
Chair: Dr. Haynes
Student Rep: Christal Scarbrough
Data Entry Specialist (Graduate Student): Tanya Jones

Clarification on review process for future assessments reports:
- Report items below 70% benchmark
- Perception Instrument
- Clinical Practice
- Student Impact Data
- Disposition Data
- Upload Exit Survey
- Report lowest mean per Assessment Tool
- Exit Surveys
- GPA

Graduate Stage Review (eligibility for practicum)
1. Requirement #1 - Candidate Dispositions - change to Two Candidate Disposition Assessment Forms have been completed with acceptable ratings, one from a course instructor and one from source familiar with your current work in education. Note: Graduate faculty and faculty in the other programs are struggling with the transition. Dr. Haynes suggested that the team conducts another training to assist with using instruments and using the online system.

2. System
Dr. Haynes explained that we need to re-enter per Dean. The Dean is requesting a meeting ensure that each program has data inputted. Meeting dates will be set for next Thursday and Friday in room 208.

ACTION: Set up meeting to trained faculty again on the system. Focus on login, accessing
data, and inputting data.