Print Form

Texas Southern University
Office of Student Financial Assistance
3100 Cleburne, Houston, TX 77004

FERPA General Guidance for Parents

FERPA (Family Educational Rights and Privacy Act) is a Federal law that applies to educational agencies and institutions that receive funding under a program administered by the U. S. Department of Education. Parochial and private schools at the elementary school levels do not generally receive such funding and, therefore, are not subject to FERPA. The statute is found at 20 U.S.C. § 1232g and the Department's regulations are found at 34 CFR Part 99.

Under FERPA, schools must generally afford parents: -access to their children's education records -an opportunity to seek to have the records amended -some control over the disclosure of information from the records.

Parents may access, seek to amend, or consent to disclosures of their children's education records, unless there is a court order or other legal document specifically stating otherwise. When a student turns 18 years of age or attends a postsecondary institution, the student, and not the parent, may access, seek to amend, and consent to disclosures of his or her education records.

Authorization for release of Information:

Please provide information from the educational records of (***print*** student's name below):

_____	_____	_____
Last	First	Social Security Number

To:

_____	_____
Name	Relationship to student
_____	_____
Name	Relationship to student
_____	_____
Name	Relationship to student

I understand the information may be released orally or in the form of copies of written records, as preferred by the requester. I have a right to inspect any written records released pursuant to this Consent (except for parent's financial records and certain letter of recommendation for which the student waived inspection rights). I understand that this consent may be revoked by providing written notification to the Office of Student Financial Assistance.

By my signature, I authorize Texas Southern University to release information regarding my educational records to the individuals listed above.

_____	_____
Student's signature	Date