



Faculty Assembly/Senate
Dr. Rasoul Saneifard, Chair
Dr. Vera Hawkins, Vice Chair

Dr. J. Kenyatta Cavil, Secretary
Dr. Lalita Sen, Treasurer

Dr. Emiel Owens, Parliamentarian
Dr. N. Saha-Gupta, Editor

FACULTY ASSEMBLY/SENATE MEETING MINUTES

Thursday, May 2nd, 2013, 3:00 pm
Hanna Hall, Room 111

Senator Members Chair & Vice Chair

Dr. Rasoul Saneifard (Chair) College of Science and Technology
Dr. Vera Hawkins (Vice Chair) School of Communication

Senate Members Present

Akpaffiong, Macaulay College of Pharmacy and Health Sciences
Brooks de Vita, Alexis English, Editor *Faculty Speaks*
Desselle, Bettye JHJ School of Business
Eaton, Angie College of Pharmacy and Health Sciences
Ford, Robert College of Science and Technology, Parliamentarian
Georges-Abeyie, Daniel School of Public Affairs
Gilbert, Sharlette A. Kellum The Graduate School
Hawkins, Vera School of Communication, Vice Chair
Hill, Cassandra TM School of Law
Johnson, Linda College of Liberal Arts and Behavioral Sciences
Lin, Cheng Feng C. College of Science and Technology
Mosley, Erma Dianne College of Liberal Arts and Behavioral Sciences
Opolot, James School of Public Affairs
Saneifard, Rasoul College of Science and Technology, Chair
Sherif, Karma JHJ School of Business
Sen, Lalita School of Public Affairs
Woldie, Mammo JHJ School of Business
Yousefipour, Zivar College of Pharmacy and Health Sciences (On the Phone)

Senate Members/Colleges Absent

Beineman, Chris College of Liberal Arts and Behavioral Sciences
Ghemri, Lila College of Science and Technology
Khosrovani, Masoomah School of Communication
Javadian, Mohsen College of Science and Technology
Perkyns, Jane College of Liberal Arts and Behavioral Sciences
Song, Holim College of Education

Guest from Faculty Assembly

Carrington, McKen TM School of Law - (Faculty Senate General Council)
Gunter, Kirsteryn Sr. Administrative Assistant, Faculty Senate
LaBrie, Lorie Special Director/ Assistant to the Provost
Ohia, Sunny Provost/ VP of Academic Affairs

Call to Order

C = Comments, R: Response, and Q = Question



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Senator Chair Rasoul Saneifard called the May 2013 meeting of the TSU Faculty Senate to order at 3:12pm on Thursday, May 2, 2013.

Approval of the 4 April 2013 Senate Meeting Minutes

The minutes from April 2013 were read and approved subject to any additional corrections.

Provost Dr. Ohia Q / A

Q: Senator Sharlette Kellum Gilbert, Faculty suggested a request for one individual in the department for advisement of students. The request was denied by the administration.

A: Provost Ohia, The advisement is a critical factor for progression and graduation.

Senator Emiel Owens and Senator Macaulay Akpaffiong volunteered to serve on the committee.

S: Senator Alexis Brooks de Vita, Follow-up regarding advisement of students

A: Provost Ohia, A program Degree Works and Grades First will provide additional support for advisement.

Q: Senator Daniel Georges-Abeyie, It is important if students attend courses regularly. This is not occurring. The data supports that our students are currently scoring at the threshold below an open admission institution. While the institution has implemented closed admission, it will still take six years for all new policies to take place.

A: Provost Ohia, It will take a minimum for the current policies to take place a hold.

Q: Senator Dr. Lalita Sen, Is there a policy in place for students regarding attendance?

A: Senator Chair Rasoul Saneifard, Currently there is a maximum of 10% absence policy for attendance over a semester.

A: Senator Chair Rasoul Saneifard, What is the policy regarding faculty for the summer teaching load?

Q: Senator Mammo Woldie, There is a concern regarding the format for selecting courses for the summer schedule, it may affect progression and graduation rates.

A: Provost Ohia, Send formal report on issues.

Q: Senator Vice Chair Vera Hawkins, Is there a former process for reviewing data for making decision regarding SACS?

Senator Daniel Georges-Abeyie: Regarding comments of President Rudley's memo on promotion and tenure. There seems to be a direct conflict with the faculty manual regarding the Promotion and Tenure memo issued.

A: Provost Ohia, The chair is only making a recommendation on promotion and tenure status and eligibility.

Break for picture with Provost Ohia



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Report

-IT Survey (One semester, Spring 2013)

Senator Karma Sherif

Concern on faculty load weighted heavily in some departments, but not in others – This is a concern regarding long term strategic quality of teaching and learning.

Several Senate Faculty Members (Senator Angie Eaton, Senator Chair Rasoul Saneifard, Senator Daniel Georges-Abeyie, Q: Senator Mammo Woldie, Senator Robert Ford, and Senator Vice Chair Vera Hawkins) voiced concerns regarding further evaluate each academic unit for unique course lecturing format (For example: College of Pharmacy – team course lecturing format).

What about laboratory course lecturing contact? How is it counted in the faculty load?

- Suggestion, that there is not a clear policy on course load, with regard to exception.
- Suggestion, that there should be a correct work load report to provide accurate data collection.
- This will be difficult to implement across each department and each academic unit.
- Suggestion, there is a need to return to the original work load policy.
- Comment, a state objective is for a common work load report, that is higher than Texas Southern University's current policy.
- Comment, a program in place for the \$10K degree was for adjunct type professional experience faculty teaching freshmen and sophomore level courses.

Senator Karma Sherif

A need for a presentation by Deans and Chairs to present formal core target goals for each academic unit for assessment based on a metric system by each individual course. That allows for benchmarks to measure each decision that is made on these core target goals.

Announcement

Senator Chair Rasoul Saneifard announced for end of semester gathering for faculty assembly. Senator Vice Chair Vera Hawkins, consider Epic Lounge 22 as an opportunity to celebrate accomplishment and gain additional information from faculty at-large on key concerns and direction for executive faculty committee and faculty senate on next Friday, prior to graduation.

A motion by made by Senator Daniel Georges-Abeyie and properly by seconded by Senator Secretary J. Kenyatta Cavil.

Senator Chair Rasoul Saneifard formal open thank you to the Election Committee and gratitude to Senator Sharlette Kellum Gilbert and gratitude to newly elected faculty senate executive senators.



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Senator Chair Rasoul Saneifard formal open statement of gratitude of appreciation to Senator Robert Ford on his announcement of his retirement and his dedication to the university and service to the community on behalf of the university

Committee Reports (The following reports were rescheduled for the next senate meetings)

-OIT: Dr. Robert Ford, Dr. Lila Ghemri, Dr. Karma Sherif*, Dr. Holim Song, and Dr. C. Tymczak**
Dr. Karma Sherif request that Mrs. Gunter will send out survey to the faculty.
See Report Above

-Budget: Dr. Bettye Desselle**, Dr. Mammo Woldie*, Dr. Lalita Sen, and Dr. Sharlette Kellum Gilbert
No, report at this time

-Election: Dr. Doris Jackson, Dr. Lila Ghemri**, Dr. Karma Sherif*, Dr. Lalita Sen, and Dr. James Opolot
No, report at this time

-Administrators Surveys: Dr. Doris Jackson, Dr. Brooks de Vita, Dr. Dianne Mosley*, Dr. Janet Perkyns**, Dr. Chris Beineman, and Kirsteryn Gunter
No, report at this time

-Benefits: Dr. Lalita Sen*, Dr. Angie Eaton, Dr. James Opolot, and Dr. Zivar Yousefipour
No, report at this time

-Comprehensive Assessment: Dr. Robert Ford*, Dr. Brooks de Vita, Dr. Vera Hawkins**, Dr. Cheng Lin, Dr. Emiel Owens, and Dr. Macaulay Akpaffiong
No, report at this time

-Faculty Welfare: Dr. Vera Hawkins*, Dr. James Opolot, Dr. Daniel Georges-Abeyie, and Dr. Brooks de Vita
* *Chair of the Committee*; ** *Vice Chair of the Committee*
No, report at this time

-\$10,000 Degree: Dr. J. Kenyatta Cavil*, Dr. Brooks de Vita**, and Dr. Vera Hawkins
* *Primary Committee*; ** *Secondary Committee*
No, report at this time

Faculty Senate Nomination/Election dates to remember

Senator Robert Ford, Senator (Vice Chair) Vera Hawkins, and Senator Sharlette Kellum Gilbert discussed the protocol for the Faculty Senate Nomination/Election.

Old Business

No, report at this time

New Business

Grievance Procedures



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Senator Daniel Georges-Abeyie and the Dean of School of Public Affair, in an initial meeting after the Department of Administration of Justice Grievance Committee dismissed a grievance brought forward by a group of students against a faculty member in the SPA. Provost Ohia met with Chair Saneifard and Professor Carrington, and indicated that the Grievance committee ruling was correct. The grievance Committee was asked for a courtesy re-review of the process. The committee met again to review the material and concluded that it would stand with the initial ruling. The TSU Faculty Senate agreed that Senator Georges-Abeyie acted properly.

Senator James Opolot, Voiced concern on information provided and that Senator Daniel Georges-Abeyie is not respecting the protocol. Senator James Opolot left the meeting after making his statement.

Senator Daniel Georges-Abeyie, Provided the language of the formal protocol that is taken by the grievance committee and that in fact the proper protocol was taken. The Provost went to the Dean of the Graduate School to seek additional information on how to address the issue. Again, Senator Daniel Georges-Abeyie wanted it on record in the minutes that he did not violate proper protocol of the grievance committee.

Senator Chair Rasoul Saneifard, Provided information that he supports the current faculty manual on grievance issues and no inappropriate action was taken by Senator Daniel Georges-Abeyie .

Senator Vice Chair Vera Hawkins, Voiced supports of faculty in regards to violations of their rights.

Senator Lila Ghemri announcement of her last meeting as apart of the faculty senate was recognized by Senator Chair Rasoul Saneifard and Senator Vice Chair Vera Hawkins for her great service.

Adjourn Meeting

Senator Mammo Woldie moved the meeting be adjourned. It was seconded by Senator Lila Ghemri.

Meeting Adjourned