

IMPORTANT REMINDERS

- **Transcripts** need to be sent to us immediately. A final “certified” transcript (sent direct from your degree undergraduate degree granting university to the School of Law showing that you have been awarded a baccalaureate degree must be received by the Office of Admissions as soon as possible after the fact. Entering students are ineligible to enroll and matriculate in the absence of such proof.
- **Orientation** is scheduled for **August 6-10, 2007**. This is mandatory. Be prepared to be with us from 8 am to 5 pm each day. During this time, all course textbooks will be purchased. This is to ensure that correct editions are issued to you. The schedule of events will be posted shortly.
- **Class schedules are determined prior to your arrival. So there is no need to be concerned about registration.**
- **Financial aid deferment and/or verification forms** are to be sent directly to the University Registrar. You may contact Donald Griggs, Verification Officer at (713) 313-7381. All requests take **3 - 5 business days** to process. Furthermore, verification cannot be done until after the **twelfth (12th) day** of enrollment. Please adhere to the following procedure:
 - Mail: Include a written authorization signed and dated by you requesting the appropriate form be completed and forwarded to your lender.
Office of the Registrar
Attention: Verification Department
3100 Cleburne Avenue
Houston, TX 77004
 - Fax: Include a written authorization signed and dated by you requesting the appropriate form be completed and forwarded to your lender. Your request may be faxed to (713) 313-1878 and must be to the attention of the Verification Department.
 - In person requests can be made at the Office of the Registrar located in the Bell Building located on the main campus.