

**Texas Southern University**  
**Office of Special Events**  
**Facility Rental and Operation Fees**

Venues	H&PE	Sawyer Auditorium	Public Affairs Auditorium	Education Auditorium	Rhinehart Auditorium	Bus, Law, JHJ, MLK, Tech, Sci Aud	Track & Plaza	University Park & Pavilions	University Museum
<b>RATES FOR EVENTS</b>									
Co-Sponsored Events(1) (Client Fees)	\$3,750.00	\$1,750.00	\$500.00	\$500.00	\$500.00	\$250.00	\$750.00	\$100.00 /ea.	\$750.00
Campus Organizations (2) & Department Fees*	\$3,750.00	\$1,750.00	\$500.00	\$500.00	\$500.00	\$250.00	\$750.00	\$100.00 /ea.	\$750.00
<b>External Users</b>									
Fees for Exhibits, Conferences, Games, Tournaments and Concerts, etc. (4hr Block)	\$7,500.00	\$2,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$1,900.00	\$200.00 /ea.	\$1,700.00
Fees for Exhibits, Conferences, Games, Tournaments and Concerts, etc. (8hr Block)	\$7,500.00	\$3,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$500.00	\$2,600.00	\$200.00 /ea.	\$2,000.00
Special Rates for filming of Commercial or Live Recordings or Deposit (Non-Refundable)	\$10,000 - \$15,000	\$7,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$1,000.00	\$3,000.00	\$1,000.00	2,500.00
	\$2,000.00	\$750.00	\$500.00	\$500.00	\$500.00	\$250.00	\$1,000.00	\$50.00	500.00
Classroom / Computer Lab Rates	\$100.00 per day per classroom / \$500.00 per day per computer lab								
Seating Capacity-Standard	7200	1831	225	300	300	Call for details	3000	N/A	250.00
Seating Capacity-Modified	8100	1831	250	325	300	Call for details	3000	N/A	250.00
<b>EVENT PLANNING SERVICES</b>	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
Media Services									
<b>ADMIN, TECHNICAL SUPPORT</b>	<b>HOURLY RATES</b>								
EVENTS MANAGER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
HOUSE MANAGER	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
SOUND/LIGHTING TECH.	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
HVAC	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
ELECTRICIAN	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
FIRST AID OR NURSE/EACH DAY	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
TICKET SELLER	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50
TICKET TAKERS	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50
USHERS	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50
SAFETY OFFICER	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
<b>SECURITY &amp; TRAFFIC CONTROL</b>									
POLICE (INT/EXT)	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
POLICE SPECIAL OCCASIONS	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
POLICE COM / SUP	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
POLICE COM / SUP	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00
POLICE DISPATCHER (INT/EXT)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
TRAFFIC/SECURITY(INT/EXT)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
TRAFFIC/SECURITY(INT/EXT)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
<b>BUILDING AND GROUNDS SUPPORT SERVICES</b>									
CUSTODIANS SUPERVISOR	\$21.50	\$21.50	\$21.50	\$21.50	\$21.50	\$21.50	\$21.50	\$21.50	\$21.50
CUSTODIANS	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50	\$15.50
CUSTODIANS (FOOD)	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50
GROUNDS	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50
TIGER LABOR FORCE	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50	\$18.50
SUPPLIES/PROVISIONS	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
HOUSEKEEPING									
TRAM BUS DRIVER	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
<b>ADDITIONAL EXPENSES</b>									
REMOVAL OF WOODEN FLOOR	\$3,000.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
STAGE SET-UP	\$350.00	\$150.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A
RENTAL OF DANCE FLOOR	\$800.00	N/A	N/A	N/A	N/A	N/A	\$800.00	\$800.00	N/A
SPOT LIGHT	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	N/A
PUBLIC ADDRESS SYSTEM (Contract Outside)	<b>USER OPTION</b>								
<b>RENTALS</b>									
CHAIRS (EACH)	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50
TABLES 6' & 8'	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
ROUND TABLES 60" & 72"	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
PODIUM	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
PIPE & DRAPE per ft.	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
PIANO	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	N/A	N/A
RISERS	\$30.00	\$30.00	N/A	N/A	N/A	N/A	\$30.00	\$30.00	\$30.00
RAMP	\$30.00	N/A	\$30.00	\$30.00	\$30.00	\$30.00	N/A	N/A	N/A
PA SYSTEM	\$100.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$200.00	\$200.00	\$200.00
ADDITIONAL MICROPHONES (ea.)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
LCD PROJECTOR	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
PORTA CANS (EACH)	N/A	N/A	N/A	N/A	N/A	N/A	\$100.00	\$100.00	N/A

(1) Co-Sponsored Events - All Departments, that co-sponsoring an external group or event will be responsible for the other half of the venue rental fees!

(2) Campus Organizations & Department Fees - These fees apply when using University venues after 5:00 pm on weekdays and on weekends for non-university events and/or activities!