## JUSTIFICATION FOR PROPRIETARY (SOLE SOURCE) ACQUISITION

REQUISITION/CONTRACT NO.	
This completed form must be included with each requisition/contract that provides for propervices valued at a total amount of \$5,000.00 or more from state or local funds. If more sp	
Unique Features - Specify the unique features or characteristics of the goods or services are requested:	that
2. <b>Special Needs</b> - Briefly explain why the unique specifications restrict the requisition to o manufacturer or providers:	one
3. <b>Other Sources</b> - State the reason or reasons why competing products are not satisfactory e.g., a justification for the proprietary (sole source) acquisition:	/,
Will the item be used with existing equipment?	
If yes, is the item a component to be interfaced with existing equipment?	
If yes, is the component an accessory or option?	
Enter brand and model of existing equipment:	
certify that the above statements are true and correct, to the best of my knowledge. I a nembers, will gain or receive any additional benefit because I have recommended that the lesignated vendor or contractor.	
Submitted by:	/
Signature of Individual Requesting the Proprietary Acquisition*	Date
	/
Printed Name of Individual Requesting the Proprietary Acquisition	Date
College/Department/Division:	
/ice President/Dean Signature:	/
DO NOT WRITE BELOW THIS LIN FOR OFFICE USE ONLY	Date NE
D	/
Buyer:	Date
	/
Director of Materials Management:	
* For Research & Financial Services, this individual must be the PI or designee.	Date