

## Spring 2025 Drop/Withdrawal Refund Schedule

### Drops (Continued Enrollment)

Any student who drops courses within the first twelve (12) days of a Fall or Spring term and remains enrolled in the University will receive refunds applicable to tuition and fees paid for those courses.

On or before the twelfth class day	On or before Wednesday, January 29, 2025	100%
After the twelfth class day	After Wednesday, January 29, 2025	0%

### Withdrawals (Discontinued Enrollment)

Any student who officially withdraws from the University will receive a refund calculated according to the following percentage schedule:

Prior to the first class day	Before Monday, January 13, 2025	100%
During the first five class days	On or before Friday, January 17, 2025	80%
During the second five class days	On or before Monday, January 27, 2025	70%
During the third five class days	On or before Monday, February 03, 2025	50%
During the fourth five class days	On or before Monday, February 10, 2025	25%
After the fourth five class days	After Monday, February 10, 2025	0%

**Refundable fees include tuition and designated tuition only.**

## REGULATIONS GOVERNING REFUNDS

**Refunds are granted for those fees designated as "refundable". The refundable fees assessed at registration are tuition and the designated tuition fee.** These fees are calculated based upon the number of semester credit hours for which a student registers. Refunds of refundable fees are calculated based upon the total amount of fees assessed at registration and not on the basis of the amount of the payment, if a student is paying on an installment basis.

### DROPPED COURSES

Any student who drops courses within the first twelve (12) days of a Fall or Spring semester or within the first four (4) days of a summer term and remains enrolled in the University will receive refunds applicable to tuition paid for those courses.

### WITHDRAWAL

Any student who officially withdraws from the University will receive a prorated refund of applicable fees according to a pre-defined percentage schedule.

Students who register for courses that are paid for directly through the use of financial aid /assistance are considered enrolled at the University until they officially withdraw through the Office of the University Registrar. **Ceasing to attend classes or stopping payment of checks for fees owed without officially withdrawing from the University will result in semester grades of "F". Thus, any remaining balance owed to the University by a student who ceases to attend classes, but who does not officially withdraw through the Office of the Registrar, is still due and NOT subject to**