

# CHARITABLE DONATION REQUEST FORM

Office of Athletic Compliance



Please provide the following information and return completed form to the Athletics Compliance Office by facsimile at (713) 313-1045.

Requesting Organization: \_\_\_\_\_

Address (city, state, zip): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact's Phone: \_\_\_\_\_ Contact's email: \_\_\_\_\_

- Requesting Organization is:
- A member institution or recognized entity (e.g., fraternity, SGA, etc.)
  - A non-institutional charitable, educational or nonprofit agency.
  - A member of the media (e.g., Radio or Television Station)
  - A member conference
  - Other: \_\_\_\_\_

If a nonprofit organization, will the educational or charitable activities be promoted?  Yes  No

If nonprofit organization, will commercial ventures be promoted?  Yes  No

What type of promotional/fundraising activity will be conducted? \_\_\_\_\_

What is TSU being asked to provide? \_\_\_\_\_

On what dates is this request needed? \_\_\_\_\_

Will money be raised?  Yes  No

If yes, where (or to whom) will the proceeds go? \_\_\_\_\_

If yes, what will the proceeds be used for? \_\_\_\_\_

Will there be any co-sponsorship of the activity?  Yes  No

If yes, by whom? \_\_\_\_\_

Will there be advertisement or promotion by a commercial agency?  Yes  No

If yes, by whom? \_\_\_\_\_

(Please attach a sample copy (or description) of the advertisement or promotion)

Where will the event take place? \_\_\_\_\_

Will the student-athlete's appearance take place during the playing season?  Yes  No  N/A

Will the student-athlete's appearance (either before or after the event) be promoted or advertised in any way (name, pictures, etc.)?  Yes  No  N/A

If yes, explain: \_\_\_\_\_

\_\_\_\_\_

In case of an item being sold (auctioned or purchased) which bears the name or image of a student-athlete, the purchaser must agree that the item will not be associated with a commercial venture and will be used as a personal item only.

**I understand that the completion of this form does not constitute approval of the request for charitable items. I understand that Texas Southern University is committed to compliance with all NCAA, applicable conference and institutional regulations concerning charitable donations; therefore, I ensure that the student-athlete's appearance or donated item will be used in a manner consistent with NCAA regulations.**

\_\_\_\_\_  
Activity Representative's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student-Athlete's Signature (if applicable)

\_\_\_\_\_  
Date

***For Compliance Use Only:***

Name(s) of Student-Athlete(s) involved: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will any of the involved student-athlete(s) miss class time due to their participation?  Yes  No

Will the student-athlete(s) receive any expenses?

Transportation:  Yes  No  
Meals:  Yes  No  
Other  Yes  No

Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Permission is granted for the student-athlete(s) to appear as outlined or for the specific item(s) to be donated to the named organization.

\_\_\_\_\_  
Compliance Office Signature

\_\_\_\_\_  
Date