



TEXAS SOUTHERN UNIVERSITY

Office of Student Financial Assistance

Ph: 713-313-7071 • Fax: 713-313-1859 • financialaid@tsu.edu • www.em.tsu.edu

2023-2024

File Update Request Form

Print Clearly

Last Name:	First Name:
T-number:	Phone number:

Check requested action below:

Unless specific amounts are indicated loans will be increased to maximum eligibility per federal guidelines. The annual aggregate loan limits are indicated below for your reference:

		Sub	Unsub	Parent Denied Access to Plus	Total Unsub
Dependent	Freshman	3500	2000	4000	6000
Dependent	Sophomore	4500	2000	4000	6000
Dependent	Junior	5500	2000	5000	7000
Dependent	Senior	5500	2000	5000	7000
Independent	Freshman	3500	6000		6000
Independent	Sophomore	4500	6000		6000
Independent	Junior	5500	7000		7000
Independent	Senior	5500	7000		7000
	PB-Prep for Grad School	5500	7000		7000
	PB-Teacher's Certification	5500	7000		7000
	Grad		20500		20500

- Increase loan(s) due to advance in grade levels: Subsidized \$ _____; Unsubsidized \$ _____
- Add or increase loan to amount indicated: Subsidized \$ _____; Unsubsidized \$ _____
- Decrease loan to the amount indicated: Subsidized \$ _____; Unsubsidized \$ _____
- Add or Increase Parent Plus Loan Parent PLUS \$ _____
- Add Unsubsidized Stafford loan due to Parent PLUS Loan denial
- Cancel Subsidized Loan only
- Cancel Unsubsidized Loan only
- Cancel Parent PLUS Loan only
- Cancel Loan for one semester. Indicate semester (check one) _____ fall _____ spring _____ summer
- Cancel all Loans for entire year. Will you be attending another university? YES NO
- Reinstate ___ subsidized ___ unsubsidized ___ Parent PLUS loan for: ___ fall ___ spring ___ Summer
- Graduating Undergraduate Senior requesting loans for one semester. A copy of the graduation application must be attached. Students must be enrolled in 13 or more hours.
- Other _____

Student's Signature: _____ Date: _____

FA Officer Signature _____ Date: _____

_____ Processed _____ Follow-up

Please send your documents to:

Texas Southern University

Office of Student Financial Assistance

3100 Cleburne Street • Houston, TX 77004