



Texas Southern University
Staff Council

STAFF COUNCIL MEETING MINUTES

November 12, 2009
11:00 – 12:30 pm
Hannah Hall, Room 129

Council Members Present:

Lori LaBrie, Secretary
Nona Honeycutt
Joe Merchant
Katie Johnson
Derek Lockett
Charlotte Washington
Taiwan Johnson
Olivia Angel
Remon Green
Deneen Ford
Minnie Wolridge, Treasurer

Professional/Non-Faculty
Secretarial/Clerical
Skilled Crafts/Service Maintenance
Secretarial/Clerical
Professional/Non-Faculty
Professional/Non-Faculty
Secretarial/ Clerical
Skilled Crafts/Service Maintenance
Technical/Paraprofessional
Technical/Paraprofessional
Professional/Non-Faculty

Absent:

Derrick Wilson, Chair
Diane Lewis, Co-chair

Professional/Non-Faculty
Executive/Administrative/Managerial

Others Present:

Action Items:

- Ad-Hoc Committee Reports – staff survey
- Forum (discussion)
- Updates:

Opening:

The meeting of Staff Council was called to order at 11:12 a.m. by M. Wolridge

A. Approval of Minutes –

- It was moved by T. Johnson and 2nd by R. Green to accept the minutes of October 22nd meeting with any necessary changes.

B. Open Issues:

- **Standing Committee Reports** – PR Committee reported that they met on 11/3 and newsletter was determined. C. Washington will work with Communications to determine a format. Proposed that newsletter will be produced possibly on a quarterly basis. C. Washington volunteered to lead the newsletter project and work with campus Communications department for a concerted effort with regards to information contained. T. Johnson moved to accept verbal report and it was 2nd by K. Johnson. Admin. Issues Committee reported with no new business. Staff Development had no new report. Grounds Committee – had no new report.
- **Ad-Hoc Committee Report** – C. Washington provided final draft of survey to disseminate to members for final review. A request was made for members to elect building assignments for the purpose of administering across campus. Each member present chose two buildings to post for administering survey to staff. A recommendation was made by R. Green to inform all respective areas associated with survey an opportunity to be notified in advance of survey. Committee moved to administer survey on November 19th and 20th from 11-1:00 pm. K. Johnson moved to accept the report and recommendation by R. Green, and it was 2nd by N. Honeycutt.

C. Old Business -

D. New Business –

- A recommendation was made for SC to take initiative to find and sponsor a family for the holidays (either staff our community). T. Johnson moved to accept recommendation and D. Ford 2nd to accept request by C. Washington of PR committee.

E. Misc.:

- C. Washington moved to open all future meetings with a prayer. T. Johnson moved to accept recommendation, it was 2nd by M. Wolridge.

Adjournment:

L. LaBrie moved to adjourn the meeting and it was 2nd by M. Wolridge. Next meeting is scheduled for 1/14/2010 @11:00 AM. Meeting adjourned @ 12:29 PM

Minutes submitted by: Lori LaBrie

Approved by: _____

