

# Texas Southern University

Department Chairs' Council

Monday, October 22, 2012

4:00 p.m.

*Hannah Hall Conference Room 111*

## AGENDA

**Welcome** ..... Dr. Elizabeth Brown-Guillory  
*Associate Provost and Associate Vice President for Academic and Faculty Affairs*

➤ **Report from the Faculty Senate**

- TBD

➤ **Report on the New Core Curriculum and the work of the General Education Subcommittee**

- Prof. Arbolina Jennings, Associate Director, Quality Enhancement Plan and Co-Chair, General Education Subcommittee

➤ **Report on Undergraduate Program Review**

- Dr. Raijanel Crockem, Interim Executive Director, Institutional Assessment, Planning & Effectiveness

➤ **Report on the Lumina Foundation Project**

- Prof. Arbolina Jennings

**Associate Provost Updates** ..... Dr. Elizabeth Brown-Guillory

- Commencement Best Practices Research
- UCC Proposals and Processes

# DEPARTMENT CHAIRS' COUNCIL MEETING MINUTES

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Monday, October 22, 2012

4:00 p.m.

Hannah Hall 111

## *Council Chair*

Dr. Elizabeth Brown-Guillory, Associate Provost and Associate Vice President for Academic and Faculty Affairs

## *Council Members Present*

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|-----------------------|------------------------------------------------------------------------------------------|
| Dr. Michael Berryhill | Chair, Journalism, School of Communication                                               |
| Dr. Jeff Brice, Jr.   | Interim Chair, Business Administration, Jesse H. Jones School of Business                |
| Dr. Shanna Broussard  | Interim Chair, Counseling, College of Education                                          |
| Dr. Dwalah Fisher     | Interim Chair, Health and Kinesiology, College of Education                              |
| Dr. Cherry Gooden     | Chair, Curriculum & Instruction, College of Education                                    |
| Dr. Jean Hampton      | Chair, Health Sciences, College of Pharmacy & Health Sciences                            |
| Dr. Jessie E. Horner  | Interim Chair, Industrial Technologies, College of Science and Technology                |
| Dr. Zahid Iqbal       | Interim Chair, Industrial Technologies, College of Science and Technology                |
| Dr. Franklin Jones    | Chair, Political Science, Barbara Jordan-Mickey Leland School of Public Affairs          |
| Prof. Richard Lee     | Interim Chair, Music, College of Liberal Arts & Behavioral Sciences                      |
| Dr. Wei Li            | Interim Chair, Computer Science, College of Science and Technology                       |
| Dr. Dong Liang        | Chair, Pharmaceutical Sciences, College of Pharmacy & Health Sciences                    |
| Dr. Shirley Nealy     | Chair, Human Services & Consumer Sciences, College of Liberal Arts & Behavioral Sciences |
| Dr. Inyang N. Osemene | Chair, Pharmacy Practice, College of Pharmacy & Health Sciences                          |
| Dr. Yi Qi             | Interim Chair, Transportation Studies, College of Science and Technology                 |
| Dr. Azime Saydam      | Chair, Mathematics, College of Science and Technology                                    |
| Dr. Haiqing Sun       | Interim Chair, Foreign Languages, College of Liberal Arts & Behavioral Sciences          |
| Dr. Sarah G. Trotty   | Interim Chair, Visual and Performing Arts, College of Liberal Arts & Behavioral Sciences |
| Dr. Arthur Whaley     | Chair, Psychology, College of Liberal Arts & Behavioral Sciences                         |
| Dr. Warren Williams   | Interim Chair, Biology, College of Science and Technology                                |
| Dr. Cary D. Wintz     | Interim Chair, History & Geography, College of Liberal Arts & Behavioral Sciences        |

## *Council Members Absent with Representation*

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|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Dr. Danita Bailey-Perry | Interim Chair, Educational Administration & Foundations, College of Education, represented by Dr. Bernnell Peltier-Glaze, Assistant Professor, Educational Administration & Foundations, College of Education   |
| Dr. Needha Boutté-Queen | Chair, Social Work, College of Liberal Arts & Behavioral Sciences, represented by Dr. Catheryn Longino, Assistant Professor, Director of Field Education, College of Liberal Arts & Behavioral Sciences         |
| Dr. Kenneth Jackson     | Interim Chair, Sociology, College of Liberal Arts and Behavioral Sciences, represented by Dr. Catheryn Longino, Assistant Professor, Director of Field Education, College of Liberal Arts & Behavioral Sciences |
| Dr. Qisheng Pan         | Chair, Urban Planning & Environmental Policy, Barbara Jordan-Mickey Leland School of Public Affairs, represented by Ms. Sheila Taylor, Senior Administrative Assistant                                          |
| Dr. Christian Ulasi     | Interim Chair, Radio, Television and Film, School of Communication, represented by Dr. Michael Berryhill, Chair, Journalism, School of Communication                                                            |

## *Council Members Absent*

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|------------------------|-----------------------------------------------------------------------------------------|
| Dr. Carlos Handy       | Chair, Physics, College of Science and Technology                                       |
| Dr. David Olowokere    | Chair, Engineering Technologies, College of Science and Technology                      |
| Dr. Ihekwoaba Onwudiwe | Chair, Administration of Justice, Barbara Jordan-Mickey Leland School of Public Affairs |
| Dr. Ronald C. Samples  | Interim Chair, English, College of Liberal Arts & Behavioral Sciences                   |
| Dr. John B. Sapp       | Chair, Chemistry, College of Science and Technology                                     |

## *Others Present*

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|-------------------------|-------------------------------------------------------------------------------------------|
| Dr. Rajjanel Crockem    | Interim Executive Director, Institutional Assessment, Planning & Effectiveness            |
| Prof. Arbolina Jennings | Associate Director, Quality Enhancement Plan and Co-Chair, General Education Subcommittee |
| Dr. Vera Walker Hawkins | Vice Chair, Faculty Senate                                                                |
| Ms. Tiffany Vaughner    | Office Administrator to Associate Provost Brown-Guillory                                  |

## *Opening*

The meeting of the Department Chairs' Council was called to order at 4:00 p.m. by Associate Provost Brown-Guillory. She moved that the minutes from the previous meeting be approved. Dr. Cary Wintz motioned to approve the minutes; it was seconded by Dr. Azime Saydam.

## A. Report from the Faculty Senate

- Dr. Vera Walker Hawkins, Vice Chair of the Faculty Senate, spoke to the council about several concerns facing the senate, including continuing talks with the provost and president concerning faculty equity and merit pay raises.

B. Report from the New Core Curriculum and the work of the General Education Subcommittee

- Prof. Arbolina Jennings, Associate Director of the Quality Enhancement Plan (QEP) and Co-Chair of the General Education Subcommittee, updated the council on the changes to the core curriculum, namely the change from a 44 hour core to a 42 hour core curriculum. She also informed the council that she and co-chair Dr. Aladdin Sleem would be overseeing the reconstitution of the subcommittee.

C. Report on Undergraduate Program Review

- Dr. Crockem spoke to the council about the upcoming program review cycle and her office's plan to conduct orientations for all department CBA's, department chairs and deans for each affected college/school.

D. Report on the Lumina Foundation Project

- Professor Jennings informed the council of TSU's participation in a pilot program conducted by the Lumina Foundation. The study seeks to determine if degree programs offered at American universities are on par with those offered in other parts of the world, specifically the European Union.

E. Commencement Best Practices Research

- Dr. Brown-Guillory shared with the council her office's findings on commencement best practices at selected universities. She said the information collected had been passed to Provost Ohia and President Rudely for their review.

F. UCC Proposals and Processes

- Dr. Brown-Guillory reviewed the current proposal submission process with the council, going through the routing steps from the department to the final submission to the Texas Higher Education Coordinating Board (THECB).

Adjournment:

Dr. Wei Li moved to adjourn the meeting, and it was seconded by Dr. Michael Berryhill. The meeting was adjourned at 5:00 pm. The next meeting of the Department Chairs' Council is scheduled for Monday, December 3, 2012 at 4:00pm in the Hannah Hall Conference Room 111.

*Minutes Submitted by:*

Ms. Tiffany Vaughner

*Approved by:*

Associate Provost Elizabeth Brown-Guillory